

Privacy Policy

Overview

Foodboss Transport Pty Ltd ACN 052 352 673 together with Foodboss Coldstorage Pty Ltd ACN 106 531 784 for the purpose of this policy known together as “Foodboss”.

“Foodboss” is an Australian business which provides Coldstorage, and transportation to their customers Australia wide.

Foodboss is committed to complying with the Privacy Act 1988 (Cth) (Privacy Act) in relation to the personal information we collect. The Privacy Act incorporates the Australian Privacy Principles (APPs). The APPs set out the way that personal information is treated.

This information applies to any person in relation to whom personal information we currently hold, or may in the future collect. We collect personal information from Customers, providers, services and agents and prospective customer, suppliers, providers and agents who perform or may perform services on our behalf. We collect personal information from employees or from prospective employees.

We respect the importance of your privacy and acknowledges that when you provide your personal information, you do so , on the provision that Foodboss will collect, and use your personal information in accordance with the Privacy Act.

Foodboss may update, modify or remove this policy at any time without prior notice.

1. Collection of personal Information:

Foodboss will collect Personal information about individuals, where the information is necessary to conduct its business. This may include:

Employees or Contractors:

- Name, Address, Date of Birth, age, Contact details, banking details, gender, educational information, tax information, employment information, employment history, health data and records, criminal history, photographs, driving records and license information, governing bodies, insurance or claims history, workers compensation information, superannuation funds, and associations. And any other personal information required for you to perform your tasks.

Customers, agents, clients and representatives:

- Name, contact details, locations, financial and credit information, trade references, payment history, governing bodies, ASIC, staff contact information, Date of birth, Director and owner information, information from public and company records, any personal information required to perform our services to you.

Providers of services, agents and their employees.

- Name, contact details, locations, financial and credit information, governing bodies, Date of birth, licensing, accreditations, information from public and company records, any personal information required to perform our services to you.

Other Information:

- We may collect information via electronic communication (email, website, Social Media or internet protocol). Foodboss may use internet analytics, and collect personal information for marketing purposes.

2. Managing the personal information we collect.

- Foodboss will implement necessary policies and procedures, systems to protect the information from misuse, interference or loss.
- Foodboss will train and advise staff on personal information.
- Foodboss will hold your personal data for as long as it is necessary in accordance with the purposes they are collected. However Foodboss will take reasonable steps to suitably destroy if it is no longer required
- As the nature of our business relies on customer and client information, delivery points, customer products, suppliers, contractor and legal ownership of entities; it is not possible to use a pseudonym or remain anonymous when dealing with us. It is necessary to verify your identity.

3. How do we store personal information:

- Physically at our premises
- Electronically on secure servers with security system and passwords to protect access to servers and access to various levels of information.
- There is limited staff access to Customer / Client information on the server.
- There is limited staff access to employee information on the server

4. Overseas information:

- We will not disclose your information to entities without an Australian link unless you expressly request us to do so.

5. Use of our Website:

- Our website may contain links to other websites that are not owned, operated or endorsed by us. We are not responsible for the privacy practices of those websites, or for the content, product or services provided by, or contained on those websites.

6. How do you access or Correct your personal information:

- It is important we hold information about you that is up to date. You should contact Foodboss if your personal information changes.
- You may ask for your personal information to be corrected, or ask for details of the personal information we have concerning you. Proof of identity may be required.
- We may deny access to personal information if:
 - The request is unreasonable
 - Providing access would have an unreasonable impact on the privacy of another.
 - Providing access would pose a threat
 - There are other legal grounds to deny the request.
 - We may charge a fee for reasonable costs incurred in responding to an access request.
 - If the personal information we hold is not accurate, complete and up to date, we will take reasonable steps to correct it where appropriate.

7. Complaints:

- If you wish to complain about an interference with your privacy:
 - The complaint must be lodged in writing by contacting Human Resources in Foodboss, with reasonable time to respond.
 - If the privacy issue cannot be resolved, you may take your complaint to the Office of the Australian Information Commissioner.

Who to Contact:

Foodboss HR Officer

02 47305000

24-27 Lambridge Place, Penrith NSW 2750